

Date: July 14, 2008

Date Minutes Approved: July 28, 2008

BOARD OF SELECTMEN MINUTES

Present: Jon Witten, Chair; Elizabeth Sullivan, Vice-Chair, and Andre Martecchini, Clerk.

Absent: No members were absent.

Staff: Richard MacDonald, Town Manager; John Madden, Finance Director; and C. Anne Murray, Department Secretary.

The meeting was called to order at 7:30 PM.

OPEN FORUM

Mr. Witten asked if anyone in the audience had something to bring to the attention of the Board that isn't on tonight's Agenda. Nothing was brought forward.

TOWN MANAGER ANNOUNCEMENTS

Mr. MacDonald announced that he has named Mr. Peter Buttkus as the new DPW Director for the Town of Duxbury. He commended the candidates for their professionalism throughout the process. The DPW Director is a very important position and he wanted to publicly thank the following individuals who serve on the committee to assist him in the process: Andre Martecchini (Board of Selectmen), John Madden, (Finance Director), Joe Grady (Conservation Administrator - Representing the Dept. Heads), Carol McCarthy (Transfer Station Advisory Committee), Paul Brogna (Highway Safety Committee & a professional engineer), Mike Pakstis (Duxbury resident & DPW Director in Wellesley).

Mr. Buttkus was present with his wife, Laurie, and daughters, Kara and Molly. He was introduced and received a warm round of applause from those in the room, as well as the congratulations of the Board.

Mr. MacDonald then invited Mr. Terry Vose and Mrs. Judi Vose to make the presentation of a gift and to provide the story behind it. He mentioned that Mr. Vose is the Chair of the Historical Commission, as well as a member of the committee working on the World War I Memorial.

Mr. and Mrs. Vose came forward with a framed architectural drawing. Mr. Vose explained that he is a member of the War Memorial Committee, which is charged with making a recommendation to the Board of Selectmen what appropriate action should be taken to refurbish and possibly relocate the World War I Memorial. He explained the drawing is pencil on tissue paper on cardboard backing. It depicts the original plan for the siting of the WWI Memorial in front of the Old Town Hall. The WWI Memorial was actually placed in Boomer's Square, the grassy triangle across from the Town Halls, but has been missing since the 1950's. It was located last year in several pieces, which might have been due to damage from a motor vehicle. The WWI is double-sided and engraved with 82 names.

The rest of the story...Mr. Vose found the drawing in disrepair under a pile of materials in the town archives. He explained that as the fifth generation of a family art gallery its deterioration troubled him. So Mr. and Mrs. Vose had the drawing restored as a gift to the town. The selectmen thank them for this generous gift.

PUBLIC HEARING: USE OF TOWN GREEN FOR FAMILY MOVIE NIGHT (Dux. Business Assoc.)

At 7:37 PM Mr. Witten opened an advertised Public Hearing. Ms. Anne Antonellis, President of the Duxbury Business Association, was present to explain the event plans. The Duxbury Business Association would like to conduct a Family Movie Night on the Duxbury Town Green on Sunday, August 17, 2008 from 7:30 PM -10:00 PM. This would be a free event donated by the Duxbury Business Association (DBA) as a thank you to the townspeople for supporting local businesses. Mr. Ben Alexander has arranged for a professional screening of the moving "Back to the Future." Only popcorn will be sold at the event with donations to go to the Duxbury Scholarship Fund. Local businesses will have carry-out meals available for purchase for those who wish to picnic. Attendees should bring lawn chairs or blankets for seating. Cleanup will be handled by a committee from the DBA.

Mr. Witten asked if anyone in the audience had any comments. Hearing none, Mr. Witten noted that the event did receive the support of Public Safety and the other appropriate town departments.

Mrs. Sullivan suggested that the town contact the Plymouth County Mosquito Control for the area to be sprayed prior to the event.

Mrs. Sullivan moved that the Board of Selectmen approve an event permit for the Duxbury Business Association to conduct a Family Movie Night on The Duxbury Town Green on Sunday, August 17, 2008 from 7:30 PM to 8:30 PM subject to the conditions on the permit.

SCHOOL BUILDING COMMITTEE RE: CHANDLER ROOF PROJECT

Ms. Sue Skeiber, Superintendent of the Duxbury Schools, Ms. Elizabeth Lewis, Chair of the School Building Committee, and with members of the School Committee and the School Building Committee were present to discuss this item of business with the Board.

Ms. Skeiber explained that the Massachusetts School Building Authority (MSBA) was formed after a moratorium on school building projects. Communities had to submit to the MSBA proposed projects about a year ago. The MSBA subsequently asked the local school districts to prioritize the projects and then re-reviewed them. Duxbury submitted three projects: repair/replacement of the Chandler roof, renovation of the Duxbury High School, and the Duxbury Middle School. The Chandler roof was listed as the top priority.

In February Ms. Skeiber, Mr. Martecchini, and Mr. Etzel met with the MSBA and what they heard from the MSBA is that the Chandler School roof project, while it still has to go through an approval process, was one of the projects for which funding (at a 40% reimbursement) is available. Since then they have gotten some estimates for the roof and they are ready to submit the project.

Ms. Skeiber explained that why they are here tonight is to discuss with the Selectmen the possibility of getting design funds and subsequently construction funding and the timeframes for doing so with the goal being to get the roof done next July. They wanted to discuss the possibilities of a Special Town Meeting (STM) this fall versus the Special Town Meeting within the Annual Town Meeting next March and what effect each would have on the timelines. Ms. Skeiber then turned the discussion over to Ms. Elizabeth Lewis, Chair of the School Building Committee, to give an overview of the project steps and timelines.

Ms. Lewis provided two handouts to the Selectmen. The first entitled "Chandler Roof Replacement" contained two sections. The first section was an outline of "Typical Tasks and Time Frames" and the second section listed "Project Considerations." She briefly went over the steps and timeframes involved in this type of project. As considerations Ms. Lewis briefly explained the seven reasons listed and why moving forward with a STM this fall should be considered.

Ms. Lewis also indicated that the estimate for the Chandler School roof is \$1.5 Million, which includes a 10% contingency and 7% for design. She noted that \$1.5 Million is the threshold over which projects require an owner-manager and that would increase the cost.

Ms. Lewis then gave an overview of the second handout, which provided scenarios for two options. The first option presented a calendar timeline, assuming design funds are approved at a fall 2008 STM and on a November 2008 ballot. The second option presented a calendar timeline where the funding approved at a March 2009 STM and on a March 2009 ballot.

An extensive discussion followed the presentations with the Board taking into consideration costs of holding the STM (Est. at \$10,000.-\$15,000.), the July 2008 timeframes required in order to get a question on the November ballot, and the mechanisms for the funding.

Mr. Martecchini moved that the Board set up a Special Town Meeting in October to act on a School Building Committee authorization to fund the Chandler School roof project. Second by Ms. Sullivan. Vote: 0:3:0 (Motion failed.)

RENTAL POLICY FOR COUNCIL ON AGING (COA)

Ms. Joanne Moore, COA Director, was present to discuss the need for a rental policy for the Council on Aging (i.e., the Senior Center) with the Board. She provided a memorandum outlining some of the points to be incorporated into developing a rental policy and some of the rationale for the points. Ms. Moore mentioned the following statistics regarding Senior Center usage:

- 739 evening meetings this year, including 357 rentals
- 24,000. Daytime visitors
- 7,000 evening visitors

Ms. Moore also pointed out that they have no staff on site during the evenings; nor do they have an overtime budget for that. Last year the Senior Center took over providing the rental space when the Tarkiln Building had to be closed.

The primary concerns the COA Board and staff feel need to be addressed are:
(a) wear and tear on the facility and (b) safety and security.

In develop the rental policy some preliminary thoughts:

- They want to remain "community friendly".
- Govt. Boards and Committees can continue to meet there at no cost, but since staff is not present COA would like the Name of the Chair, his/her contact # and a sign in list to establish responsibility for the lights and room.
- As of September 2008: Will have staff on site on TUESDAY EVENINGS when 2 rooms for rental will be available. Rationale: If renters need minor things, such as power cords, there should be someone there to assist them and also for building security.
- Want to get away from:
 - providing reduced-cost rental space for commercial ventures. Will honor ones that are on the books until the end of the calendar year. They have been advised of this.
 - car washes held at the Senior Center

Consensus of the Selectmen was that it does make sense with developing a rental policy. It was agreed the COA Staff will develop a draft rental policy and bring it back to the Selectmen for review and approval.

FEE HEARING FOR THE FOLLOWING DEPARTMENTS

At 8:26 PM, Mr. Witten open fee hearings for the Council on Aging, Recreation Dept., and Percy Walker Pool, which were advertised in *The Duxbury Clipper*.

- **Council on Aging (COA)**

Ms. Joanne Moore, COA Director, presented the proposed fee increases. She explained how they calculated the hourly rate. She also mentioned that the rental fee for non-profits and for-profits will be the same based on the fact that both would utilize the same space and impact the facilities equally regarding maintenance, and therefore should pay the same. Again, mentioned that there would be no change for Govt.-appointed Boards and Committees, but the need for names and contact information for the Chairs and an understanding of their responsibilities. She then went over the chart which outlined the current fee for each room and the proposed fee.

Mr. Frank Mangione, Chair of the Fiscal Advisory Committee, advised the Board that the proposed COA fee increases were presented to his committee and they were unanimously supported.

Ms. Sullivan moved that the Board of Selectmen approve the proposed fees for the Council on Aging as presented. Second by Mr. Martecchini. Vote: 3:0:0.

[Note: See chart of proposed fees filed with the Town Clerk's Office. New fees are to be effective as of July 17, 2008.]

- **Recreation**

Mr. Gordon Cushing, Recreation Director, was present to discuss the Recreation and the Percy Walker Pool fees with the Board.

Mr. Cushing made some general comments:

- The biggest set of fees is for the town playing fields to help with the cost of maintenance.
- The fees do not cover the full cost of maintenance but they help.
- One fee not being increased is the \$5.00 per player fee for soccer.
- Will be increasing fees of weekly for-profit camps, but are eliminating fees for daily for-profit camps to try to condense the number of categories.
- Non-profits are required to file proof of their non-profit status annually.
- The policy will remain that the fields are for use by resident groups, with the exception that a few groups consisting of residents and non-residents have been allowed to continue using the fields because they have been "grandfathered" in after many years of existence and use.
- Fees for the North Hill Golf Course will be taken up at a separate fee hearing on August 25th.

Mr. Frank Mangione, Chair of the Fiscal Advisory Committee, advised the Board that the proposed recreation fee increases were presented to his committee and they were unanimously supported.

[Note: See chart of proposed fees filed with the Town Clerk's Office. New fees are to be effective as of July 21, 2008.]

- **Percy Walker Pool**

Mr. Cushing's general comments regarding the pool fees were:

- Haven't raised fees at the Percy Walker Pool in two years. Feeling is that it is better to charge nominal increases over shorter timeframes, than to require a large increase. The increased pool fees are in the 10% range (rounded up or down to whole dollar amounts).
- Swim meets are more costly than just a rental for a private party, as during meetings a large number of people are in attendance and therefore increase water costs for sanitary facilities.

Mr. Frank Mangione, Chair of the Fiscal Advisory Committee, advised the Board that the proposed pool fee increases were presented to his committee and they were unanimously supported.

This prompted discussion by the Board, the Finance Director, and Mr. Mangione whether the funding for these types of facilities should be set up to be self-sustaining and run as enterprise funds or “sinking funds” (i.e. when a portion of fee or sticker prices is set aside in a fund to cover planned maintenance expenses). Ms. Murray was instructed to put this on a September Selectmen’s agenda for further discussion.

Mr. Martecchini moved that the Board of Selectmen approve the proposed fees for the Recreation Department and the Percy Walker Pool, to become effective on July 21, 2008, as presented. Second by Ms. Sullivan. Vote: 3:0:0.

[Note: See chart of proposed fees filed with the Town Clerk’s Office. New fees are to be effective as of July 21, 2008.]

FINANCE DIRECTOR RE: DEPARTMENTAL TRANSFERS

Mr. John Madden, the Finance Director, went through a list of seven final transfers needed and the explanation for each.

1. Transfer of \$1,500.00 from the Selectmen’s Expenses to the Legal Services –Expenses to cover anticipated bills.

Ms. Sullivan moved that the Board of Selectmen approve the transfer of \$1,500.00 from the Selectmen’s Expenses line item to the Legal Services –Expenses. Second by Mr. Martecchini. Vote: 3:0:0.

2. Transfer of \$1,010.25 from Elections & Registrations – Salaries to Town Clerk –Salaries as addition funds were needed to cover salaries due to coverage needed when Town Clerk was out due to medical reasons.

Ms. Sullivan moved that the Board of Selectmen approve the transfer of \$1,010.25 from Elections & Registrations – Salaries to Town Clerk –Salaries. Second by Mr. Martecchini. Vote: 3:0:0.

3. Transfer to cover COA –Expenses: Mr. Madden explained we held off until year end as we were hoping the budget amount would cover the expenses, but the Senior Center has had several unanticipated expenses. This transfer totaling \$8,500.00 to COA –Expenses is needed to cover compressor problems. Of this amount \$3,000.00 would come from the COA –Salaries and \$5,500.00 would come from the Liability Insurance –Expenses.

Ms. Sullivan moved that the Board of Selectmen approve the transfer of \$8,500.00 to COA – Expenses with \$3,000.00 coming from the COA –Salaries and \$5,500.00 coming from Liability Insurance – Expenses. Second by Mr. Martecchini. Vote: 3:0:0.

4. Transfer of \$4,110.00 to the Percy Walker Pool –Salaries is needed to cover some overtime costs as the result of some resignations. They were unable to use students to cover the shifts as the staffing was needed during daytime hours when the students were in school and as a result there were overtime expenses. To cover the amount needed the request is for \$3,400.00 to be transferred from Percy Walker Pool – Expenses and \$710.00 from Recreation – Expenses.

Ms. Sullivan moved that the Board of Selectmen approve the transfer of \$4,110.00 to the Percy Walker Pool –Salaries with \$3,400.00 to be transferred from Percy Walker Pool – Expenses and \$710.00 from Recreation – Expenses. . Second by Mr. Martecchini. Vote: 3:0:0.

5. Transfer of \$13,500.00 to Central Building Service –Services with \$10,500.00 to be transferred from Library –Salaries and \$3,000.00 to be transferred from Library – Expenses. Mr. Madden explained a transfer of funds is needed to cover the result of outside hacking into the Library phone system. A packet of details were provided to the Selectmen. There were numerous calls forwarded through the library to India, Jordan and Philippines. Since it was discovered

extreme measures have been taken to investigate and to discover culpability. Ms. Chris Smythe and Mr. Peter Buttkus have been working to track this down. They have involved Homeland Security, town counsel to see if there is any retribution we can recover from the company we contracted with to prevent such an occurrence, and the FBI.

Mr. MacDonald just reiterated the Ms. Chris Smythe, DPW Office Manager, has done a lot of work on this and asked Ms. Smythe to explain further. Ms. Smythe provided some additional details regarding what happened and what steps have been taken since the problem was discovered.

Mr. Witten suggested possible legal action be taken should Verizon not credit the fraudulent calls.

Mr. Madden explained that the transfer is needed in order to close out the year end books. He suggested the transfer be authorized so a check could be cut, but that it would be temporarily held while the matter is under discussion with Verizon.

Ms. Sullivan moved that the Board of Selectmen approve the transfer of \$13,500.00 to Central Building Services –Expenses with \$10,500.00 to be transferred from Library –Salaries and \$3000.00 from Library – Expenses. Second by Mr. Martecchini. Vote: 3:0:0.

Mr. Witten made clear it was with the understanding that the check would be held pending further resolution.

6. Transfer of \$500.00 to Veterans' Benefits –Expenses from Treasurer/Collector –Expenses. Mr. Madden explained this was due to unanticipated veteran's medical expenses.

Ms. Sullivan moved that the Board of Selectmen approve the transfer of \$500.00 to Veterans' Benefits –Expenses with the \$500.00 to be transferred from Treasurer/Collector –Expenses. Second by Mr. Martecchini. Vote: 3:0:0.

7. Transfer of \$1,200.00 to Street Lights –Expenses from Building Maintenance –Expenses. Mr. Madden explained that the street lighting expenses were higher than anticipated and this transfer is recommended to cover the shortfall.

Ms. Sullivan moved that the Board of Selectmen approve the transfer of \$1,200.00 to Street Light –Expenses with the \$1,200.00 to be transferred from Building Maintenance –Expenses. Second by Mr. Martecchini. Vote: 3:0:0.

DISCUSSION OF ECONOMIC ADVISORY COMMITTEE

Mr. Witten reported that a memo had been received from Town Counsel regarding a membership question that had been raised. Atty. Troy's answer makes it clear that based on the Town By-Laws members must be registered voters of the town of Duxbury. Other interested parties could serve in an *ex officio* role.

Ms. Sullivan indicated that she will be meeting with some representatives of the Duxbury Business Association (DBA) on Wednesday morning. In the interim, she has also spoken with some individuals in the business community and there is interest in re-establishing the Economic Advisory Committee. Ms. Sullivan indicated that she expects to have some possible appointees for the next Selectmen's meeting.

STATEMENT OF SUPPORT FOR THE GUARD & RESERVE

The Chair mentioned that Ms. Ripley had received a communication requesting the Board of Selectman show their support for the National Guard and Reserve by having the Chair sign a "State of Support for the Guard and Reserve." Mr. Witten read the document, which Ms. Sullivan seconded, and then Selectmen voted their support. Vote: 3:0:0.

ACKNOWLEDGEMENT OF MS. SALLY WILSON'S SERVICE

Before moving to the Business section of the meeting Mr. Witten announced that the Board received a letter from Ms. Sally Wilson indicating she will not be seeking re-appointment to the Board of Appeals. On behalf of the Board Mr. Witten expressed thanks to Ms. Wilson for her many years of service to the community.

BUSINESS

One-Day Liquor Licenses

Mr. Witten mentioned there were two requests for one-day liquor licenses. Both have been reviewed by the appropriate departments and all the paperwork is in order.

Duxbury Art Assoc.: 91st Annual Midsummer Art Show on 8-8-08

Mr. Martecchini moved that the Board grant to Ms. Mary Beth Brown, as a representative of the Duxbury Art Association, a One-Day Liquor License to hold the 91st Annual Midsummer Art Show, on Friday, August 8, 2008 from 6:30 PM to 9:30 PM, at the Ellison Center for the Arts (64 St. George Street), subject to the conditions listed on the license. Second by Ms. Sullivan. Vote: 3:0:0. Elizabeth Sullivan

Duxbury Rural & Historical Society: Private Wedding Reception on 7-26-08

Mr. Martecchini moved that the Board grant to Mr. Patrick Browne, as a representative of the Duxbury Rural & Historical Society, a One-Day All-Alcohol License to hold a wedding reception at the Nathaniel Winsor, Jr. House on July 26, 2008 from 6:00 PM to 10:00 PM, subject to the conditions listed on the license. Second by Ms. Sullivan. Vote: 3:0:0.

Town Manager's Brief

Mr. MacDonald reported on the following items:

1. **GATRA:** Mr. MacDonald announced that he has been in communication with Sen. Hedlund's office and was told that the Senate passed the state budget that included language that will allow Duxbury to be credited with their MBTA assessment. So pending the Governor's signature the town can move forward with the GATRA bus service. Mr. MacDonald acknowledged Sen. Hedlund's efforts in getting this done.
2. **Seawall Betterments:** Mr. MacDonald mentioned that legislation to allow for seawall betterments to be assessed had languished in the legislative process. He credited Rep. Tom Calter for getting the process moving again. The House voted and it has been referred to the Steering and Policy Committee. Rep. Calter is following up with the Chair of that committee to try to expedite the process.
3. **Concerns about Drinking on the Beach:** Mr. MacDonald mentioned he had received so comments expressing concerns about public drinking on Duxbury Beach. He stressed that there is no drinking allowed on the beach and that the Harbormaster's Department is doing its due diligence in making sure the rules are known and followed.
4. **Grange:** Individuals who have the right to convey the property, as of today, cannot be found. A local attorney has been researching this and if it reaches a dead end then the town could look into taking the property by eminent domain. The Agreement did call for the closing to happen this Wednesday, but that will not go forward under the circumstances.

5. **Harbormaster's Dept. Grants:** Mr. MacDonald announced that the Harbormaster's Department was the recipient of two grants through the Law Enforcement Loan Program sponsored by Kawasaki and Pilgrim Power Sports of Plymouth. The Harbormaster's Department will have use of a Kawasaki 750 ATV and a Kawasaki 1500 Jet Ski, which are loaned to the department for a year. In addition, the Department received \$35,000. From the Commonwealth to retrofit the Harbor Master patrol boat Marine Unit Two.
6. **Construction Costs:** Mr. MacDonald stated that in spite of the economy, the construction figure for the month of June was \$3.5 million.
7. **Pool:** Mr. MacDonald let the Board know that three architectural companies who responded to the pool RFP have been interviewed and the company to be awarded the bid should be announced shortly.

Announcements

Mr. Witten announced that the Board of Selectmen will not be meeting next week. The next Selectmen's Meeting will be on Monday, July 28, 2008.

Minutes

Ms. Sullivan moved that the Board of Selectmen approve the minutes of June 30, 2008, as presented. Second by Mr. Martecchini. Vote: 3:0:0.

Committee Appointments/Re-appointments

AGRICULTURAL COMMISSION

Mr. Martecchini moved that the Board of Selectmen appoint Roger W. Ritch and Robert T. Walsh to the Agricultural Commission for terms to expire on 06/30/2011. Second by Ms. Sullivan. Vote: 3:0:0.

ALTERNATE ENERGY COMMITTEE

Mr. Martecchini moved that the Board of Selectmen appoint Mr. Donald R. Greenbaum and Mr. Matthew Doyon to the Alternate Energy Committee for terms to expire 06/30/2009. Second by Ms. Sullivan. Vote: 3:0:0.

CABLE TV ADVISORY COMMITTEE

Mr. Martecchini moved that the Board of Selectmen re-appoint Mr. Richard Miller as a member and appoint Mr. Dan Riley as an ex officio to the Cable TV Advisory Committee for terms to expire 06/30/2011. Second by Ms. Sullivan. Vote: 3:0:0.

Mr. Martecchini took this opportunity to publicly thank Mr. Bob Fitzpatrick, who was the Chair, and Mr. Charlie Vautrain, who served as an ex officio member. Both have served of this Committee for many years and are stepping down. Mr. Fitzpatrick has graciously indicated he will continue to be available to serve on an ad hoc basis.

DUXBURY BAY MANAGEMENT COMMISSION (DBMC)

Ms. Sullivan moved that the Board of Selectmen appoint Mr. Jon McGrath as a member of the Duxbury Bay Management Commission for a term to expire on 6/30/2011. Second by Mr. Martecchini. Vote: 3:0:0.

KING CAESAR ADVISORY COMMITTEE

Ms. Sullivan moved that the Board of Selectmen re-appoint Reverend Catherine Cullen as a member and Ms. Jackie Barbieri as the intake case worker to the King Caesar Advisory Committee for terms to expire on 6/30/2011. Second by Mr. Martecchini. VOTE: 3:0:0.

MUNICIPAL COMMISSION ON DISABILITIES

Mr. Martecchini moved that the Board of Selectmen re-appoint Ms. Nancy Shine, Mr. Jerry Nightingale, and Ms. Marcia G. Solberg for terms to expire on 06/30/2011, and appoint Mr. Reino ("Ray") A. Kock as the Municipal Employees Representative to fill an unexpired term due to expire on 06/30/2009.

RECREATION ACTIVITIES COMMITTEE

Ms. Sullivan moved that the Board of Selectmen re-appoint Mr. Gordon Cushing as an ex officio to the Recreation Activities Committee for a term to expire on 6/30/2011. Second by Mr. Martecchini. VOTE: 3:0:0.

TARKILN STUDY COMMITTEE

Mr. Witten moved that the Board of Selectmen appoint Ms. Barbara Kiley as the Historical Commission Representative to the Tarkiln Study Committee and Mr. Robert C. "Terry" Vose, III as the Historical Commission Alternate to the Tarkiln Study Committee. Second by Ms. Sullivan. VOTE: 3:0:0.

BOARDS WITH OPENINGS: (As of 7-14-08)

The following Boards and Committees still have openings and anyone interested was encouraged to fill out a Talent Bank form, which is available online or through the Selectmen's Office:

Alternative Energy Committee: 2 openings.

Design Review Board: 1 Alternate Opening.

Economic Advisory Board: Will be discussed at 7/28/08 Selectmen's Meeting.

Nuclear Advisory Board: One open seat.

Open Space and Recreation Committee: 2 open seats.

Recreation Activities Committee: 1 open seat. Ms. Murray mentioned late this afternoon a candidate did come forward and will be presented to the Selectmen for appointment at the next meeting.

Shellfish Advisory Committee: There are 2 open seats.

Sidewalk and Bike Path Committee: 4 Open Seats.

Before adjourning Mr. MacDonald mentioned that this will be Ms. Andria Farrell's last meeting covering the Board of Selectmen for *The Duxbury Reporter* as she is moving on in her career. He wished her well.

ADJOURNMENT

Mr. Martecchini made a motion to adjourn at 9:24 PM. Second by Ms. Sullivan. Vote: 3:0:0.